

**Hounslow West Evangelical Church**  
**Multimedia Website Project (HWECMWP)**

**Agenda for meeting with main stakeholders Monday 16 April 2007 at 7:00pm**

- 1. Opening greeting**
- 2. Apologies for Absence**
- 3. The state of affairs** – Current progress and plan.
- 4. Evaluation of the prototyping method** – a reflective critique of the delivery method used by the developer.
- 5. Discussion of ‘if the success criteria has been covered’** – are the church representatives satisfied with the final product?
- 6. Documentation still to be completed**
- 7. Date of distribution confirmation** – when will it go live?
- 8. Date of end of project review meeting**